## **Swim Meet Volunteers**

We are seeking enthusiastic and detail-oriented individuals to serve as volunteers for our upcoming swim meets. Responsibilities will include attending the pre-meet briefing which will include a brief training session to understand the timing procedures, equipment operation, and specific instructions for each role. We appreciate your willingness to volunteer and help make our swim meets a success!

**Timers:** This is a vital volunteer position that directly contributes to a fair and well-run competition for all participating swimmers.

Responsibilities- Operating a handheld stopwatch. Accurately start the stopwatch when the starting signal is given and stop it as soon as the swimmer in your lane touches the wall (with any body part) at the finish of their race. Record times clearly and legibly on the designated lane sheet. Report any timing discrepancies or issues immediately by alerting the starter or other meet official. Remain in the assigned lane position for the duration of the session. Do not leave your assigned position without explicit permission from the Backup Timer.

**Backup Timer:** The Backup Timer plays a crucial role in ensuring the accuracy and efficiency of the meet by providing a secondary time recording for each race.

Responsibilities- Operating a handheld stopwatch. Accurately start the stopwatch when the starting signal is given. Let watch continue to run until each swimmer is finished with their race. If at any time a lane timer requires assistance, they will raise their hand and the back up timer will go to that lane and assist in timing that particular swimmer.

**Runner:** This volunteer ensures that the results get to the person in charge of the timing system.

Responsibilities- Collecting each lane's timing papers after each event (not heat). After collecting papers from each lane, you will deliver them to the timing officials sitting at the desk.

**Order of Finish:** This volunteer directly assists the meet officials.

Responsibilities- Writing down the order of finish for each heat (ie. lane 3, 4, 5, 6, 1, 2). This is to assist in the event that the touchpads or plungers do not work correctly. The papers will go to the meet officials.

**Awards:** These volunteers will label, organize, and distribute awards as the meet results become available.